



**WEST END CORRIDOR**  
**CHAFFEY REGIONAL ADULT EDUCATION CONSORTIUM**

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*Chaffey Joint Union – Chino Valley Unified – Fontana Unified – Upland Unified – Baldy View ROP  
Chaffey Community College*

**Meeting Minutes**

**West End Corridor Consortium**

Chaffey Adult School / Wednesday, July 20, 2017

1. Welcome/Introductions- Attendees: *Cindy Gleason, Carl Hampton, Hesham Diab, Roseanne Redfearn, Scott Sypkens, Matthew Morin, Todd Haag, Santiago Jackson*
2. Approval of Agenda- Moved: Matt / Second: Carl / Agenda approved.
3. Approval of minutes from April 28<sup>th</sup> meeting- *April 28<sup>th</sup> meeting attendees: Cindy Gleason, Carl Hampton, Alex Ruvalcaba, Todd Haag, Hesham Diab, Alan Helfman, Santiago Jackson.*  
Moved: Carl / Second: Cindy / Minutes approved.
4. Public comment- None
5. Member comment-
  - 5.1 Carl Hampton commented on the EMR/EMT courses offered on the Chino campus by Chaffey College.
6. Consent items- None
7. Legislative Update- Santiago Jackson reported on recent legislation solidifying the requirement of the separation of AEBG adult education funds from district funds and that adult education funds are to be expended for adult education purposes only. \$500 million has been approved in the state budget for 17-18 and an emphasis has been placed on on-going for adult education and removal of the term “grant” from state budgetary allocations for adult education.
8. Deliverable Information and updates as reported by Todd Haag-
  - 8.1 Data- letter from State AEBG was distributed indicating that End of Year Data and Fourth Quarter AEBG Data Integrity Report (DIR) are due from individual members by August 1<sup>st</sup>
  - 8.2 Expense, Activities & Progress Reports for 2015-16 & 2016-17 are due July 31<sup>st</sup> and will be produced and submitted by consortium lead and fiscal agent.
  - 8.3 17-18 Plan is due August 15<sup>th</sup>, and as disclosed at the CASAS Summer Institute, will be more general in nature/consortium big picture per updated & distributed template.
  - 8.4 Accounting and reporting of activities and expenditures is going through some changes with more detail being requested from individual consortium agencies and a new template is scheduled for release in October and webinars and training sessions to be provided.
  - 8.5 Neil Kelly is negotiating for an extension of the use of the Data/Accountability Plan funds for another year, from 12/17 to 6/18. This with respect to much uncertainty regarding state and federal data mandates and consortiums being able to make the best use of the funds.

8.6 Jay Wright from CASAS recently indicated that the feds are beginning to realize that the “data match” for determining outcomes is problematic and would not accurately reflect program success. It is believed that items 8.4-8.6 above have materialized, to some extent, via the efforts of the recently created AEBG “Field Teams”.

8.7 The Sacramento County Office of Ed has a new and more prominent role in with regard to the AEBG website, professional development/training and data and reporting for AEBG.

8.8 Chris Nelson, previous head of adult education at the state has returned to the Oakland, CA adult education program. The new head is Dr. Carolyn Zachry

8.9 Cindy commented “Educate & Elevate”, a program for educational advocacy

9. Use of Data/Accountability Plan funds- possible extension

10. TOPSpro Enterprise data results from the April 30 Data Submission were distributed with some discussion regarding the reporting process and accuracy of reported categories.

11. Flying/Posting of Project Coordinator- status

12. Announcements/Calendar of Events/Due Dates:

12.1 ASAP Conference- per approval at April 28<sup>th</sup> meeting using AEBG data plan funds  
TH & F, 11/2 & 3, Santa Clara, CA / Early bird registration- \$395.00 per person by 7/31.  
Access the online registration form at:

<https://register.asapconnected.com/Courses.aspx?CourseGroupID=30799>

(ASAP is the student data management system used by many adult schools in CA)

12.2 CASAS Summer Institute- June 13-15, Hyatt Regency, Orange CA- *de-brief*

12.3 Allocations from 15-16 must be spent by December 2017

*Awaiting state determination on expended vs encumbered by 12/31/17*

12.4 AEBG Fall Summit- for program leads only?

12.5 Post Card Mailer for Fall 2017- should be mailed today or tomorrow

12.6 San Bernardino WDB “MOU”- “Phase II”- discussion as needed WDB office has made recent contact with applicable agencies regarding local board approval of Phase II agreements.

12.7 Deliverables completed since April 28<sup>th</sup> meeting

-May 2<sup>nd</sup>- CFAD Allocation Schedule

- Fiscal Agency Determination
- Signatures needed
- Allocation

-May 15<sup>th</sup>- Update to existing consortium plans

-June 20<sup>th</sup>- Revisions for 15-16 & 16-17 budgets

13. Webinars- **Worth watching today Friday, July 21<sup>st</sup> at 12:30 pm and archived webinar from Wednesday, July 19<sup>th</sup>.** AEBG website- webinars now require a pre-registration, before and up-to, the start of the webinar.

14. Other

Next meeting- July? / August?