



WEST END CORRIDOR
CHAFFEY REGIONAL ADULT EDUCATION CONSORTIUM

*Chaffey Joint Union – Chino Valley Unified – Fontana Unified – Upland Unified – Baldy View ROP
Chaffey Community College*

Meeting Minutes

West End Corridor Consortium

Chaffey Adult School / Wednesday, October 18, 2017

1. Welcome/Introductions- Attendees: Cindy Gleason, Carl Hampton, Hesham Diab, Todd Haag, Roseanne Redfearn, Matthew Morin, Andi Johnston (ROP Marketing/Recruitment Advisor), Lucinda Zamora (Chaffey College Career Transition/Articulation) Alan Helfman, Santiago Jackson
2. Approval of Agenda- Moved: Cindy / Second: Matt Approved
3. Approval of Meeting Minutes from the September 13th meeting- *Sept. 13 meeting attendees: Cindy Gleason, Carl Hampton, Hesham Diab, Todd Haag, Scott Sypkens, Santiago Jackson*
Moved: Roseanne / Second: Cindy Approved
4. Public Comment- None
5. Member Comment- None
6. Consent Items- None
7. First Time Attendees / Member Agency New Employees-
 - Lucinda Zamora- Chaffey College Career Transition & Articulation- discussed process
 - Andrea (Andi) Johnston Baldy View ROP Marketing & Recruitment-shared role/responsibilities
8. Legislative Update-
 - 8.1. Santiago: AB 273- Expansion of aide, school services, to families receiving assistance
 - 8.2. Matt: AB 705- Impact on remedial classes with mandate to move students through English & Math in one year. AB 19- Board of Governors waiver open to more students.
9. Data/Accountability- Discussion as it related to upcoming regional training, deliverables and identifying/defining consortium data metric. Also discussed Chaffey College approaches for tracking student transition from adult schools to the college and leveraging of college resources and capabilities for data, marketing and publications
10. Meeting/Event Debrief/Discussion
 - 11.1 Follow-up report/discussion on CCEMC Conference
 - 11.2 AEBG Consortia Lead Event- 10/12 & 13, Sacramento- Debrief & CLASP report discussion

- 11.3 San Bernardino WDB meeting- September 20th, 1:00 pm, San Bernardino
11.4 CalWORKS Meeting- October 13th, 10:00 am, San Bernardino ROP Office

11. Flying/Posting of Project Coordinator-

Todd indicated that Chaffey District, as the fiscal agent, was approaching the hiring and management of the position as an “Independent Contractor/Consultant?”

12. Stakeholder Event/Activity

Discussed purpose, content and target of audience of a potential of an event to bring stakeholders up to speed on consortium progress.

13. Announcements/Reminders/Calendar of Events/Due Dates:

- 14.1 Allocations from 15-16 must be spent by December 2017- *status*
14.2 Professional Development Plan-for WIOA Title II Grant Recipients-Due Oct. 31, 2017
See OTAN site for template to be released in near future.
14.3 1st Quarter Data deliverable- October 31
14.4 **Chaffey College Report to Community-** consortium participation- *membership vote*
Moved: Cindy / Second: Carl Approved
14.5 AEBG Regional Training- November 15 / San Bernardino Valley College
14.6 14.5 ASAP Conference- 11/2 & 3, Santa Clara, CA / Access the online registration form at:
<https://register.asapconnected.com/Courses.aspx?CourseGroupID=30799> *approved 4/28/17*
14.7 CCAE South Coast Section Fall Conference- 11/17 & 18, Palm Springs- *approved 9/13*
14.8 **AEBG Winter Summit-** January 22 & 23, 2018, LA - consortium participation- *membership vote*
Moved: Cindy / Second: Matt Approved
14.9 Financial Reporting- Accounting and reporting of member agency activities
expenditures per member agency submittal- Template & to be released October 25th
14.10 Professional Development Plan- WIOA Title II Grantees, due Oct. 31, 2017 via OTAN site.
14.11 WDB- Next meeting & workgroups
14.12 The firm “Full Capacity Marketing” has been retained by the state for the marketing
and promotion of adult education in CA (and nationally). Still interested in student
successes. See website for submission details.

14. Winter/Semester 2 Post Card Mailer- expenditure approval

Moved: Carl / Second: Cindy Approved

15. Other

- Course/program articulation with Chaffey College
- Approve the use of consortium-wide “Data Plan” funds for expense of student data management system, ASAP, for those agencies using the system for 17-18. **Vote**
Moved: Cindy / Second: Todd Approved

16. **AEBG Webinars-** see AEBG website- pre-register, before and up-to, the start of the webinar.

Next meeting- November 15, 2017 / Chaffey Adult School
(Was subsequently delayed to December 13th)