



**CHAFFEY REGIONAL ADULT EDUCATION CONSORTIUM**

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*Chaffey Joint Union – Chino Valley Unified – Fontana Unified – Upland Unified – Baldy View ROP  
Chaffey Community College*

**Meeting Agenda**

May 31, 2019, 10:00 a.m. Via Zoom

[wested.zoom.us/j/955089951](https://wested.zoom.us/j/955089951) (ID: 955089951)  
(US) [1 669-900-6833](tel:16699006833)

\* = Decisions to be made or action items  
\_\_\_ = Materials/documents provided

- I. Welcome/Introductions
  
- II. Approval of Agenda\*
  
- III. Approval of Meeting Minutes from May 8, 2019\*. Member reps present: Cindy Gleason, Todd Haag, Carl Hampton, Matt Morin, Aaron Dover, Adder Argueta  
Others: Dana Galloway (Program Coordinator ;) Greg Hill Jr. (WestEd)
  
- IV. Public Comment
  
- V. Member Comment
  
- VI. Consent Items
  
- VII. CFAD/Allocation Amendment\*  
How to deal with -\$14,255 as the result of reduced COLA:
  - 1. Absorb through CWF.
  - 2. Reduce extra funding amounts for CVAS, FAS, Chaffey College proportionately.
  - 3. Other idea to be proposed.

**Approval of all members must be entered in NOVA by June 14.**

- VIII. Three-Year Plan\*  
Plan has been emailed. Greg Hill from WestEd will review. Comments to be made by **Monday, June 3** (send directly to Greg).  
**Approval of all members must be entered in NOVA by June 7.**
- IX. Calendar Planning  
Future meeting dates: 2019-20 proposed meeting dates: July 31, September 11 (Dana gone,) October 16 (**need to reschedule; suggest Oct. 23**), December 11, January 15 (2020,) February 26, April 8, May 6
- X. Other

**Information Items- Announcements/Calendar of Events:**

June 6:	WDB Staff Training, Highland
June 11-13:	CASAS Summer Institute, Orange County
Oct. 18-19:	CCAE Southern Section Conference, Palm Springs
Oct. 29-30:	CAEP Summit, Orange County ( <i>current call for proposals</i> )
Nov. 7-9:	ACSA State Summit, San Francisco
Nov. 22-23	CCAE South Coast Conference, Palm Springs

**Upcoming Deliverables:**

<b>Jun 1:</b>	<b>Q3 Expense Reports in NOVA (flexible)</b>
<b>Jun 7:</b>	Three-Year Plan
<b>Jun 30:</b>	Q3 member expense report certified by consortia in NOVA CFAD/Allocation amendments certified
<b>Aug 1:</b>	Student data due in TOPSPro (Q4) FINAL
<b>Aug 15:</b>	Annual Plan due in NOVA
<b>Aug 26:</b>	Data and Accountability close out and Practice with Promise (Jim F. will write)
<b>Sep 1:</b>	17/18 and 18/19 Member Expense Report due in NOVA (Q4)
<b>Sep 1:</b>	July 1, 2018 to June 30, 2019 expenses by program area due (estimates only) in NOVA

**Next regular meeting:** **July 31, 2019**

**Materials:**

WEC Minutes, May 8, 2019 (via email)  
3-Year Plan (via email)