



WEST END CORRIDOR
CHAFFEY REGIONAL ADULT EDUCATION CONSORTIUM

*Chaffey Joint Union – Chino Valley Unified – Fontana Unified – Upland Unified – Baldy View ROP
Chaffey Community College*

Executive Committee Meeting Agenda

July 29, 2020, 12:30 p.m. Via Zoom

Please contact the Program Coordinator, Dana Galloway (dana.galloway@cjuhsd.net), for information on making public comment at this meeting.

* = Vote to be taken or action item
___ = Materials/documents provided

- I. Welcome/Introductions
- II. Approval of Agenda*
- III. Approval of Meeting Minutes from May 6, 2020*. Member reps present:
Cindy Gleason, Todd Haag, Carl Hampton, Matt Morin, Rose Bomentre, Andrew Stager
- IV. Public Comment
- V. Member Comment
- VI. Consent Items
- VII. Annual Plan due August 15*. Please review draft and send suggestions by August 3. When asked to approve the Plan in NOVA, please do so immediately.
- VIII. Report on Chaffey College co-located classes and dual enrollment. SB554. (Laura Alvarado)

- IX. Fiscal Planning*. An allocation amendment is needed by August 14 to restore funding to 2019-20 levels. Discussion of allocation of carryover from consortium-wide fund.
See [WECC Allocation Revision Worksheet](#).
**2019-20 Budget Revision for BVROP. Does anyone else need to do this?
- X. WestEd Data Review #2; Data Systems Improvement Project deliverables. (Greg Hill Jr.)
- XI. Announcements/Reminders
WECC Bylaws in NOVA
Timely invoicing for conference expenses
Get-well card for Neil Kelly
CDE/WIOA region change: Letter on behalf of consortium?
- XII. Other

Information Items- Announcements/Calendar of Events:

Upcoming events:

- August 3: PD Day for CTE teachers offered by SBCSS (*online*)
- August 6: PD Day at Inland Consortium (*online*)
- October 5: CAEP Director's Event (open also to member reps) (*online; registration now open*)
- October 26-29: CAEP Summit (*online*) **Call for presenters in the last CAEP newsletter.**

WECC Meeting Calendar for 2020-21: July 29, September 9, October 14, December 9, January 13 (2021), February 24, April 7, May 5

Upcoming Deliverables:

August 2020

- **Aug 1:** Student Data due in TOPSPro (Q4) FINAL
- **Aug 14:** Allocation Amendment due in NOVA
- **Aug 15:** Annual Plan for 2020-21 due in NOVA

September 2020

- **Sep 1:** 18/19 and 19/20 Member Expense Report due in NOVA (Q4)
- **Sep 1:** July 1, 2019 to June 30, 2020 expenses by program area due (estimates only) in NOVA
- **Sep 30:** 18/19 and 19/20 Member Expense Report certified by Consortia in NOVA (Q4)
- **Sep 30:** 20/21 Member Program Year Budget and Work Plan due in NOVA
- **Sep 30:** End of Q1

October 2020

- **Oct 30:** 20/21 Member Program Year Budget and Work Plan certified by Consortia in NOVA
- **Oct 31:** Student data due in TOPSPro (Q1)

Next regular meeting:

September 9, 2020

Materials: Provided by Greg Hill Jr., WestEd
WECC Allocation Revision Worksheet