



WEST END CORRIDOR
CHAFFEY REGIONAL ADULT EDUCATION CONSORTIUM

*Chaffey Joint Union – Chino Valley Unified – Fontana Unified – Upland Unified – Baldy View ROP
Chaffey Community College*

Executive Committee Meeting Agenda
March 18, 2020, 12:30 p.m. Chaffey Adult School

Due to the recent suspension of Brown Act, the public is not invited to this meeting. Anyone who wishes to provide input should contact the Program Coordinator at dana.galloway@cjuhsd.net.

- * = Decisions to be made or action items
___ = Materials/documents provided

- I. Welcome/Introductions
- II. Approval of Agenda*
- III. Approval of Meeting Minutes from February 26, 2020*. Member reps present: Cindy Gleason, Todd Haag, Carl Hampton, Matt Morin, Rose Bomentre, Andrew Stager
- IV. Public Comment
- V. Member Comment
- VI. Consent Items
- VII. Amendment to Annual Plan*: Addition of Fee Schedule as required by law
- VIII. Adoption of updated WECC Bylaws as revised March 2020*

IX. **Fiscal planning for CFAD, due May 2**
Approval of 2020-21 CFAD*

X. Other

Information Items- Announcements/Calendar of Events:

Upcoming events:

April 23:	Legislative Day, Sacramento CANCELLED
April 23-25:	CCAE State Conference, Sacramento CANCELLED
April 30/May 1:	GED Teacher training, InTECH center
June 23-25:	CASAS Summer Institute, Garden Grove

WECC Leadership Meeting Calendar 2019-20: April 8, May 6

Upcoming Deliverables:

March 2020



- **NOW DUE:** 17/18 and 18/19 and 19/20 Member Expense Report due in NOVA (Q2)
- **NOW DUE:** Close out of 17/18 Member Funds due in NOVA
- **Mar 31:** 17/18 and 18/19 and 19/20 Member Expense Report certified by Consortia by NOVA (Q2)
- **Mar 31:** Close out of 17/18 funds in NOVA certified by Consortia in NOVA
- **Mar 31:** End of Q3

April 2020

- **Apr 30:** Student Data due in TOPSPro (Q3)

May 2020

- **May 2:** CFADs for 2020-21 due in NOVA

June 2020

- **Jun 1:** 18/19 and 19/20 Member Expense Report due in NOVA (Q3)
- **Jun 30:** 18/19 and 19/20 Member Expense Report certified by Consortia in NOVA (Q3)
- **Jun 30:** End of Q4

Next regular meeting:

April 8, 2020

Materials:

WECC Fee Schedule (draft)
WECC Bylaws (draft)
WECC Fiscal Planning Worksheet
WECC Fiscal Information 2016-Present
WECC DIR & Summary Data