



WEST END CORRIDOR
CHAFFEY REGIONAL ADULT EDUCATION CONSORTIUM

*Chaffey Joint Union – Chino Valley Unified – Fontana Unified – Upland Unified – Baldy View ROP
Chaffey Community College*

Meeting Agenda

October 16, 2019, 12:30 p.m. Chaffey Adult School

- * = Decisions to be made or action items
___ = Materials/documents provided

- I. Welcome/Introductions
- II. Approval of Agenda*
- III. Approval of Meeting Minutes from September 11, 2019*. Member reps present: Cindy Gleason, Todd Haag, Carl Hampton, Matt Morin, Rose Bomentre, Andrew Stager
- IV. Public Comment
- V. Member Comment
 - SB 554 signed into law (Matt)
 - Online meetings (Cindy)
- VI. Consent Items
- VII. BVRP Report
 - New adult coordinator, Trina Le
 - Adult classes
 - Testing and certifications
 - Marketing employee

- VIII. ESL Event: Dec. 6*
 - Convening to work on ESL curriculum mapping
 - Organizers: Dana Galloway, Laura Alvarado; possibly CALPRO assistance
 - Logistics (location, time)
 - Participants
 - Approval of funds to cover supplies, food, hourly, mileage
 - Possible second event (as necessary) or larger event in the spring

- IX. Debrief:
 - CAEP Directors Event, Sacramento
 - San Bernardino County Directors' Networking @ CAS, Oct. 10
 - ABout Students PD Event, Riverside, Oct. 11

- X. Important upcoming deliverables:
 - Picture of your adult program to CAEP by **Oct. 18**
 - 19-20 Budgets & Work Plans: NOW Submit by **Oct. 23**
 - Program Area reporting (actuals for 18-19) Submit by **Nov. 15**

- XI. Data System Quality Improvement and PD
 - Greg Hill Jr., WestEd
 - Increased commitment from Data Groupies

- XII. Other

Information Items- Announcements/Calendar of Events:

Upcoming events:

Oct. 18-19:	CCAIE Southern Section Conference, Palm Springs
Oct. 24	WIOA/ACSA Networking Meeting, Corona-Norco
Oct. 29-30:	CAEP Summit, Orange County (<i>WECC & FAS sessions</i>)
Nov. 6	Superintendent's/Principal's breakfast at Chaffey College
Nov. 7-9:	ACSA State Summit, San Francisco
Nov. 22-23	CCAIE South Coast Conference, Palm Springs
Dec. 6	ESL Curriculum Collaboration, TBA

WECC Leadership Meeting Calendar: December 11, (2020) January 15, February 26, April 8, May 6

Upcoming Deliverables:

October 2019

- **Oct 30:** 19/20 Member Program Year Budget and Work Plan **certified by Consortia in NOVA**
- **Oct 31:** Student data due in TOPSPro (Q1)

December 2019

- **Dec 1:** 17/18 and 18/19 and 19/20 Member Expense Report due in Nova (Q1)
- **Dec 1:** July 1, 2018 to June 30, 2019 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and **certified by Consortium**
- **Dec 31:** 17/18 and 18/19 and 19/20 Member Expense Report certified by Consortia in NOVA (Q1)
- **Dec 31:** End of Q2

Next regular meeting:

December 11, 2019

Materials: