



WEST END CORRIDOR
CHAFFEY REGIONAL ADULT EDUCATION CONSORTIUM

*Chaffey Joint Union – Chino Valley Unified – Fontana Unified – Upland Unified –
Baldy View ROP
Chaffey Community College*

Meeting Agenda

September 12, 12:30 p.m. Chaffey Adult School

- * = Decisions to be made or action items
___ = Materials/documents provided

- I. Welcome/Introductions
New Member representatives: Aaron Dover, Upland USD
Forest De Renzo, Baldy View ROP
- II. Approval of Agenda*
- III. Approval of Meeting Minutes from August 1, 2018*. Attendees: Cindy Gleason, Todd Haag, Carl Hampton, Matt Morin, Scott Sypkens
Others: Santiago Jackson (AES), Dana Galloway (Program Coordinator)
- IV. Public Comment
- V. Member Comment
High School Equivalency programs in Spanish
- VI. Consent Items
- VII. Meetings
Cancel October 17 meeting*

VIII. Three-year Planning Session

Review of existing 3-Year Plan

Review 3-Year Planning Guidance Document

Review 3-Year Planning Template

Review AB104 Assessments: How will these inform the new plan?

November retreat: Details and approval of funds*
 Steering committee to develop agenda/activities*

Materials:

"Big Buckets"

Roadmap

Regional Demographics/08 West End Corridor

AB86 Regional Comprehensive Plan

WECC/AEBG Programs by Agency 2017-18

Consortium 3-Year Planning Guidance 2019-2022 (document & template)

AEBG Outcomes

AEBG Barriers to Employment

Three-Year Planning Questions

- IX. Website
Update website
AES will facilitate and advise for now
Pictures and bios needed for Dana, Forest, Matt, Aaron

- X. 2018-19 Annual Plan: submitted August 15
Copy of final document; use to select strategies for work plan due Sept. 30

- XI. Marketing plan & budget
Initial meeting held with Andi Johnston & Dana

- XII. Legislative Update
AES

- XIII. Approval of funds for conferences
ASAP & CASAS: Agreement on number of staff*
Consortium Conference and Travel, General Guidelines

- XIV. 2017-18 Q4 Expense reports in NOVA
Budget revisions for certification by Sept. 30
Data & Accountability fund: spend by Dec. 31, 2018

- XV. Information Items- Announcements/Calendar of Events/Due Dates:
 - September 14: AEP Webinar, **Budget and Work Plan in NOVA: recommended**
 - September 19: WIOA II/ACSA Meeting, Chino Valley Adult School
 - September 20-21: CCEMC Dual Enrollment Summit
 - September 27-28: Consortium Lead Event, Sacramento
 - October 22-23: ASAP User's Conference
 - October 31: WIOA II/ACSA Meeting, Fontana Adult School
 - November 5: Consortium Retreat
 - November 16-17: CCAE South Coast Section Conference, Palm Springs
 - February 7-8: CAEAA, Sacramento
 - February 22: EL Civics Conference, Anaheim (Jan. 18 in Pasadena)
 - April 25-27: CCAE State Conference, San Diego
 - June 11-13: CASAS Summer Institute
 - Upcoming Deliverables:*
 - September 30: Q4 member expense reporting in NOVA *certified by lead*
 - September 30: Member budgets and work plans
 - October 31: Q1 student data through TE (submit DIR)
 - December 1: Q1 member expense reporting in NOVA
 - December 31: Q1 member expense reporting in NOVA *certified by lead*

- XVI. Other

Next meeting:

October 17, Chaffey Adult School

Materials:

2018-19 Annual Plan

Consortium Conference and Travel, General Guidelines