



WEST END CORRIDOR
CHAFFEY REGIONAL ADULT EDUCATION CONSORTIUM

*Chaffey Joint Union – Chino Valley Unified – Fontana Unified – Upland Unified
Chaffey Community College*

Executive Committee Meeting Agenda
May 5, 2021 12:30 p.m. via Zoom

Please contact the Program Coordinator, Dana Galloway (dana.galloway@cjuhsd.net; 909-391-5365), for information on providing public comment at this meeting.

* = Vote to be taken or action item
___ = Materials/documents provided

- I. Welcome/Introductions

- II. Approval of Agenda*

- III. Approval of Meeting Minutes from April 7, 2021*. Member reps present:
Cindy Gleason, Todd Haag, Matt Morin, Carl Hampton

- IV. Public Comment

- V. Member Comment/Question
What are graduation plans for this year?

- VI. Consent Items

- VII. Fiscal Planning*
 - A. One-time allocations from consortium-wide fund (CWF) carryover
Instructions on how to accomplish this in NOVA. CAS, FAS and CVAS will have to revise their 20-21 budgets. Funds have been released by CJUHSD.

- VIII. Update WECC Bylaws to reflect withdrawal of BVROP *In progress.*
- IX. WestEd contract *Pending.*
- X. Marketing
Spectrum Reach advertising project proposal (attached)
Possible locations for filming
- XI. Other
 - Please forward WIOA II Continuous Improvement Plans (CIP) to Dana. These should be analyzed and possibly incorporated into our 3-Year planning process.
 - NuroRetention platform contact
 - Pictures/other for WECC website



Note: Any member who wishes to have some copies of the N&R publication for our region, or needs WECC postcards, please ask for them.

Information Items/Calendar of Events:

Upcoming events: (To register for most state events, go to: <https://caadultedtraining.org/>)
(All meetings virtual)

May 5, 1 p.m.	CAEP Webinar: Three-year Consortium Planning Using the AEP Dashboard
May 7, 12 p.m.	CAEP Webinar, Utilizing SB 554...
May 19, 9 a.m.	ACSA/WIOA Networking
Jun. 17/18, 22/23	CASAS Summer Institute (casas.org)

WECC Meeting Calendar for 2021-22: July 28, September 8, October 13, December 8, (2022) January 12, February 23, April 6, May 4

Upcoming Deliverables:

June 2021



- **Jun 1:** 19/20 and 20/21 Member Expense Report due in NOVA (Q3)
- **Jun 30:** 19/20 and 20/21 Member Expense Report certified by Consortia in NOVA (Q3)
- **Jun 30:** End of Q4

August 2021

- **Aug 1:** Student Data due in TOPSPro (Q4) FINAL
- **Aug 15:** Annual Plan for 2021-22 due in NOVA

September 2021

- **Sep 1:** 19/20 and 20/21 Member Expense Report due in NOVA (Q4)
- **Sep 1:** July 1, 2020 to June 30, 2021 expenses by program area due (estimates only) in NOVA
- **Sep 30:** 19/20 and 20/21 Member Expense Report certified by Consortia in NOVA (Q4)
- **Sep 30:** 21/20 Member Program Year Budget and Work Plan due in NOVA
- **Sep 30:** End of Q1

Next regular meeting (in person at CAS): July 28, 2021

Documents/Materials:

Spectrum Reach PPT