



WEST END CORRIDOR
CHAFFEY REGIONAL ADULT EDUCATION CONSORTIUM

*Chaffey Joint Union – Chino Valley Unified – Fontana Unified – Upland Unified
Chaffey Community College*

Executive Committee Meeting Agenda

January 12, 2022 12:30 - 2:30 p.m. Via Zoom

Please contact Dana Galloway, Program Coordinator, (dana.galloway@cjuhsd.net; 909-391-5365) for information on providing public comment at this meeting.

* = Vote to be taken or action item
___ = Materials/documents provided

- I. Welcome/Introductions

- II. Approval of Agenda*

- III. Approval of Meeting Minutes from December 8, 2021*. Member reps present:
Cindy Gleason, Todd Haag, Carl Hampton, Laura Alvarado for Matt Morin

- IV. Public Comment

- V. Consent Items

- VI. Fiscal*
ASAP texting capability has been requested for FAS and CVAS.

Cindy Gleason: Request for funds for CNA equipment/facilities (Chaffey College class co-located class)

WestEd contract will be extended and modified to include Task 2

VII. Marketing
Report on Spectrum adjustments to programming (Dana)
Report on social media advertising inquiries (Todd)

VIII. Professional Development
Upcoming conferences
Data Group (See WIOA/CAEP Outcomes Reference Sheet.)
Other

VIII. Three-Year Planning

Selection of mandatory metrics (barriers) for consortia. See 3-Year Planning (Student Barriers)
Discussion of optional metrics for members (Dana)

WestEd: Greg Hill Jr. and team

Update on student surveys and focus groups. Schedule the final staff focus group.

Future planning sessions with members (probably 2.) Other means of getting input from stakeholders.

IX. Member comment: School updates, questions, concerns

X. Other

Information Items/Calendar of Events:

Upcoming events: (To register for most state events, go to: <https://caadultedtraining.org/>)

January 19, 9:00 a.m.	WIOA/ACSA, Chaffey Adult School, on Zoom
February 1, 1:00 p.m.	Statewide WIOA II (virtual)
February 3	CAEAA State Conference (virtual) See <u>registration flyer.</u>
February 3, 4	ACCE Conference (virtual)
February 11	TE in California (virtual)
May 5 – 7	CCAIE State Conference, Hollywood
June 14 - 16	CASAS Summer Institute, San Diego

WECC Meeting Calendar for 2021-22: (2022) February 23, April 6, May 4
Special meetings may be scheduled for fiscal planning (March) and 3-Year Plan collaboration.

Upcoming Deliverables:

January 2022

- **Jan 31:** Student Data due in TOPSPro (Q2)

February 2022

- **Feb 28:** Preliminary allocations for 2022-23 and 2023-24 released by this date.

March 2022

- **Mar 1:** Member expense report is due in NOVA.
- **Mar 31:** 19/20 and 20/21 and 21/22 Member Expense Report certified by Consortia in NOVA (Q2) *
- **Mar 31:** End of Q3

April 2022

- **Apr 30:** Student Data due in TOPSPro (Q3)

May 2022

- **May 2:** CFAD for 2022-23 due in NOVA *

June 2022

- **Jun 1:** 20/21 and 21/22 Member Expense Report due in NOVA (Q3)
- **Jun 30:** 20/21 and 21/22 Member Expense Report certified by Consortia in NOVA (Q3) *
- **Jun 30:** End of Q4

Next regular meeting: February 23

Documents/Materials:

CAEP Three-Year Plan Template
WIOA/CAEP Outcomes Reference Sheet
3-Year Planning (Student Barriers)
CAEAA 2022Conference Flyer