



**WEST END CORRIDOR**  
**CHAFFEY REGIONAL ADULT EDUCATION CONSORTIUM**

*Chaffey Joint Union – Chino Valley Unified – Fontana Unified – Upland Unified  
Chaffey Community College*

**Executive Committee Meeting Agenda**

December 7, 2022      12:30 - 2:30 p.m.      Chaffey Adult School, 7<sup>th</sup> St.

*Please contact Dana Galloway, Program Coordinator ([dana.galloway@cjuhsd.net](mailto:dana.galloway@cjuhsd.net); 909-391-5365) for information on providing public comment at this meeting.*

\* = Vote to be taken or action item  
\_\_\_ = Materials/documents provided

- I. Welcome/Introductions
  
- II. Approval of Agenda\*
  
- III. Approval of Meeting Minutes from October 12, 2022\*.
  - Member reps present:  
Cindy Gleason, Todd Haag, Matt Morin, Andrew Stager, Carl Hampton
  
- IV. Public Comment
  
- V. Consent Items
  
- VI. Fiscal\*
  - 1. Certification of PA and Budgets/Workplans is now complete. Next task is to enter Q1 Expenses.
  - 2. PD funds and one-time monies (college) should be arriving in installments.
  - 3. Requests for one-time monies.

VII. Ad-Hoc Group meetings & other events

The Data Group met on Dec. 5 at CAS.

The Student Acceleration & Transition team is scheduled for January 26 at Chaffey College. The Library Literacy Coordinators will join this meeting.

Debrief: HSE teacher training on Oct. 5<sup>th</sup> and 18<sup>th</sup>.

Debrief: CCAE South Coast/Southern Conference, Palm Springs.

VIII. Other

Legislation: AB1491 (Carryover limits) has passed. NOVA will be modified to reflect the carryover limit and spending targets are now 20/40/60/80% by quarter.

[https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill\\_id=202120220AB1491](https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220AB1491)

CCAIE and CAEAA letters regarding CDE/CCCCO collaboration concerns. See CCAIE website (also emailed to members.)

<https://www.ccaestate.org/advocacy.html>

IX. Site Reports

For adult school programs, see **WECC CAEP Adult School Programs 2022**

- Chaffey Adult School
- Chino Valley Adult School
- Fontana Adult School
- Upland Adult School
- Chaffey College

***Information Items/Calendar of Events:***

Upcoming events: (To register for most state events, go to: <https://caadultedtraining.org/>)

December 6	1:00 p.m.	Statewide WIOA II Network Meeting (virtual)
January 10	1:00 p.m.	Statewide WIOA II Network Meeting (virtual)
February 15	9:00 a.m.	CAEP Accountability for 2022-23: San Bernardino Valley College

**WECC Meeting Calendar for 2022-23: (2023) January 18, February 22, April 5, May 3**

***Upcoming Deliverables:***

## December 2022

- **Dec 1:** July 1, 2021 to June 30, 2022 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium \*
- **Dec 1:** 20/21, 21/22 & 22/23 Member Expense Report Due in NOVA (Q1) **NOW DUE**
- **Dec 31:** 20/21, 21/22 & 22/23 Member Expense Report certified by Consortia in NOVA (Q1) \*
- **Dec 31:** End of Q2

## January 2023

- **Jan 31:** Student Data due in TOPSPro (Q2)
- **Jan 31:** Employment and Earnings Follow-up Survey

## February 2023

- **Feb 28:** Preliminary allocations for 2022-23 and 2023-24 released by this date.

## March 2023

- **Mar 1:** 20/21 and 21/22 and 22/23 Member expense report is due in NOVA. (Q2)\*
- **Mar 31:** 20/21 and 21/22 and 22/23 Member Expense Report certified by Consortia in NOVA (Q2) \*
- **Mar 31:** End of Q3

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Next regular meeting:

January 18, 2023

Documents/Materials:

WECC CAEP Adult School Programs 2022