



WEST END CORRIDOR
CHAFFEY REGIONAL ADULT EDUCATION CONSORTIUM

*Chaffey Joint Union – Chino Valley Unified – Fontana Unified – Upland Unified
Chaffey Community College*

Executive Committee Meeting Agenda

July 27, 2022 1:30 - 3:30 p.m. Chaffey Adult School

* = Vote to be taken or action item
___ = Materials/documents provided

- I. Welcome/Introductions
- II. Approval of Agenda*
- III. Approval of Meeting Minutes from May 4, 2022*. Member reps present:
Cindy Gleason, Todd Haag, Carl Hampton, Matt Morin, Andrew Stager
- IV. Public Comment
- V. Consent Items
- VI. Fiscal*

1. Approval of allocation amendment by September 1. Please see: *2022-23 CAEP Allocation Memo; 2022-23 CAEP Final Allocation Amounts; Excel spreadsheet WECC Allocations for 2022-23.*

3. PD funds agreed upon in May meeting. Per CAEP guidance, we will need to do another allocation amendment in order to give lump sums to districts for PD from the consortium-wide account *after* the first allocation amendment is approved (See VI 1.)

3. Approval of Dana's new hourly rate (\$53.00).

4. Requests for one-time monies.

5. Pending legislation: AB 1491 Carryover Bill (20%). In hearings now but expected to be approved. Any significant anticipated carryover is explained in our Plans.

VII. Three-Year and Annual Plans

Three-Year Plan: Hard copies; in NOVA; will be on WECC website. Hard copies are a "snapshot" of what is in the system and figures will change.

Annual Plan: Due September 14. We will approve this at our September 7 meeting. Need group input. Please see *2022-23 Annual Plan Notes*.

VIII. Marketing/outreach*

Contract with Spectrum Reach ended in June.

Who is sending out catalogs or postcards in their area? Are there any other strategies being used?

DMV advertising. *Information from Motor Vehicle Network* company.

Social media and leveraging Chaffey College marketing department.

IX. Data Review (if available)

The Data Group will convene in the fall.

X. Other

The new SBCSS ROP/CTE representative is Terri Giamarino.

AB 2573 Teacher Permanency. In hearings this summer.

Thank-you note to WestEd team. Dana will write on behalf of the group.

Library Literacy Coordinator meeting is scheduled for September 21.

Dana and Laura will schedule a meeting of the Student Acceleration & Transition group. Please indicate who you would like to attend from your school.

Information Items/Calendar of Events:

Upcoming events: (To register for most state events, go to: <https://caadulthoodtraining.org/>)

August 1 9:00 a.m. - 2:00 p.m. Inland A.E. Consortium Regional PD Day, SBVC

August 9	1:00 – 2:00 p.m.	Statewide WIOA II Networking (Zoom)
August 11	10:00 a.m.	S. Bdo. County WIOA I/II Quarterly MOU Meeting (Zoom)
Sept. 6	1:00 – 2:00 p.m.	Statewide WIOA II Networking (Zoom)
Sept. 19-23	TBD	CAEP Directors' Event (Virtual)
Oct. 25-28	TBD	CAEP Summit (Virtual) https://summit.caladulthood.org/Registration/

WECC Meeting Calendar for 2022-23: July 27, September 7, October 12, December 7, (2023) January 18, February 22, April 5, May 3

Upcoming Deliverables:

August 2022

- **Aug 1:** Employment and Earnings Follow-up Survey

September 2022

- **Sep 1:** 20/21 and 21/22 Member Expense Report due in NOVA (Q4)
- **Sep 1:** July 1, 2021 to June 30, 2022 expenses by program area due (estimates only) in NOVA *
- **Sep 14:** Annual Plan for 2022-23 due in NOVA * (Extended for 2022)
- **Sep 30:** 20/21 and 21/22 Member Expense Report certified by Consortia in NOVA (Q4) *
- **Sep 30:** End of Q1

October 2022

- **Oct 30:** 22/23 Member Program Year Budget and Work Plan due in NOVA (Extended for 2022)
- **Oct 31:** Student data due in TOPSPRO (Q1)
- **Oct 31:** Employment and Earnings Follow-up Survey

November 2022

- **Nov 30:** 22/23 Member Program Year Budget and Work Plan certified by Consortia in NOVA * (Extended for 2022)

Next regular meeting: September 7, 2022

Documents/Materials:

2022-23 CAEP Allocation Memo <https://caladulthood.org/DownloadFile/1267>

2022-23 CAEP Final Allocation Amounts <https://caladulthood.org/DownloadFile/1265>
WECC Allocations for 2022-23
Information from Motor Vehicle Network
2022-23 Annual Plan Notes