WEST END CORRIDOR

CHAFFEY REGIONAL ADULT EDUCATION CONSORTIUM

Chaffey Joint Union – Chino Valley Unified – Fontana Unified – Upland Unified
Chaffey Community College

Notes

Data Group Meeting
December 5, 2022   1:00 – 3:00 p.m.   Chaffey Adult School

1. **Welcome and Introductions**
   Chaffey College –Ariel Sales, Laura Alvarado; Chino Valley Adult – Bev Hatch, Laura Miller; Fontana Adult –Kathryn Harris; WECC – Dana Galloway

2. **Chaffey College transition data match project** (Ariel Sales)
   Ariel presented preliminary data regarding overall enrollment figures at the adult schools for 2021-22. The group noticed that Fontana's numbers are far too low, and Chaffey Adult also looks low, so Ariel will communicate with the schools to ensure that she is getting complete data sets from all of them. All are very appreciative of the work Ariel is doing.
   Chaffey College dual enrollment program (Laura Alvarado)
   Laura reported that in the 2020-21 year, 145 students participated in the Dual Enrollment program. In the 2021-22 year, there were 166 students with 220 enrollments in 47 different courses. In the current year, 78 adult education students registered in the fall and 60 have registered for spring as of this date.

   Cohorted ESL classes will not be offered at FAS this year. Level 2 ESL is being offered at the Fontana Library per requests from the public. The college will offer an ESL conversation/pronunciation class at the Ontario Library starting next semester.

3. **Round table**
   School updates; topics of interest/concern; questions
   Enrollment at the adult schools is recovering, but is not yet back to pre-pandemic levels.

   Bev commented that they have a small number of students who attend ESL classes for social reasons; these individuals are already quite fluent in English and have tested above ESL program level. Others have had the same experience, although numbers are not significant. There was discussion of how to provide these students with a meaningful experience, such as encouraging them to enroll in HSE, HSD or a CTE program as appropriate. Dana mentioned that the libraries offer activities such as ESL movie and book clubs that may be of interest. Also, the city Recreation departments offer a variety of classes where students could meet others and learn a new skill. Dana will ask other regional consortium directors how they handle this issue.

   WECC CAEP Adult School Programs 2022 (shared at the Student Acceleration & Transition Team meeting)

Dana distributed a table of programs offered at the adult schools this year that all found useful.

4. **CASAS Update**
   - Primary and secondary goals are required. Are they being imported? See DIR.
   There was discussion of how to ensure that goals are now being imported from ASAP to TE. Bev Hatch is probably the best person to contact with questions.
   - Test proxy wizard still goes back to Jan. 1 for 2022. In future, it will revert to May 1 – June 30.
   - E & E survey is now required for CAEP as well as WIOA, but no follow-up necessary for CAEP. State-level goals for E & E survey are: 45% SSN provided; 60% survey response rate. These are ambitious per J. Wright. It will help to document student barriers as much as possible.
   Dana emphasized that this is a hot topic at the state meetings. The state will help out with districts (advise on making changes in board policy) that do not allow their schools to request SSN, such as Fontana. Frontloading students with the information that they will be contacted at least twice after leaving the school if they do not provide their SSN is helpful.   Also, Adele McClain (high desert) recommends sending out regularly scheduled student surveys with only a few questions so that students get used to receiving and completing surveys from the school.
   - See the CASAS website for a comparison of WIOA and CAEP reporting:
   https://www.casas.org/docs/default-source/networking/comparison-of-state-and-federal-reporting-areas.pdf?sfvrsn=c99f375a_2?Status=Master
   - Citizenship-only programs
   Citizenship programs should also be tagged as ESL so that students are picked up in reporting. This is the practice at most schools.

5. **Data Analysis**
   WECC CAEP 2022-23 DIR Targets
   - NRS and CAEP State averages:
   https://www.casas.org/training-and-support/casas-peer-communities/california-adult-education-accountability-and-assessment/training-and-networking
   CAEP Summary Report   Should be run and examined monthly.
   Dana pointed out that this report is just a "snapshot in time" but can be useful to spot missing/inaccurate data. The data that really matters is final end of year data, but it is important to keep on top of it by examining and cleaning up inconsistencies.
   LaunchBoard demonstration. *Technology was not cooperating so we'll try this next time.*

6. **CAEP Outcomes** and student updates
   How are you doing this? Are you using the updated **WIOA/CAEP Outcomes Reference Sheets**?
   Dana referred to the update guides that the group has been working on for the past few years. It is not necessary to indicate STATUS or PROGRESS anymore; these are picked up in the POPs aspect of program reporting. Per Jay Wright, schools should concentrate on indicating CAEP outcomes. All or most students who have attended for at least 40 hours (or less, at times) have probably earned at least one CAEP outcome and this should be documented. Members are asked to make use of the outcome guides as they see fit.

7. **Information Items:**
   a. ***Due Dates:*** https://caladulted.org/DueDates
      January 31: Q2 Student Data and E & E Follow-up Survey

8. **Data Group C o P (Community of Practice)**
   - Meeting schedule for 2022-23: October, December, February, April

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Resources:

CAEP Website: www.caladulted.org
CASAS Website: www.casas.org
WIOA II Data Portal: https://www2.casas.org/dataPortal/
WECC Website: www.westendcorridor.org
LaunchBoard: https://www.calpassplus.org/LaunchBoard/Home.aspx
Centers of Excellence for Labor Market Research:
https://experience.arcgis.com/experience/c36da81abafc4492b5df2caa07bd76dc/

Calendar of Events

Upcoming events: (To register for most state-organized events, go to: https://caadultedtraining.org/)

December 6	1:00 p.m.	Statewide WIOA II Network Meeting (virtual)
December 14	*12:00 p.m.*	*CAEP Accountability for 2022-23 (virtual)*
January 10	1:00 p.m.	Statewide WIOA II Network Meeting (virtual)
February 15	9:00 a.m.	CAEP Accountability for 2022-23: San Bernardino Valley College

Group Objectives

Agree on common definitions (standardize consortium data)

Analyze and interpret consortium reports

Provide assistance to one another and request additional training, if needed

Exchange ideas and tools for data collection

Advise the voting members on data issues

Assist in the development *and implementation* of the Three-Year Plan