WEC WEST END CORRIDOR

CHAFFEY REGIONAL ADULT EDUCATION CONSORTIUM

MEMBER DISTRICTS
CHAFFEY JOINT UNION   CHINO VALLEY UNIFIED
FONTANA UNIFIED   UPLAND UNIFIED
CHAFFEY COMMUNITY COLLEGE

Notes

Data Group Meeting
November 9, 2021   12:30 – 2:30 p.m.   Chino Valley Adult School

1. **Welcome and Introductions**
   Chaffey College –Laura Alvarado; Chaffey Adult – Sandra Palmerin; Chino Valley Adult – Bev Hatch, Laura Miller; Fontana Adult – M. Monina Williams; Upland Adult – Erica Cisneros; WECC – Dana Galloway

2. **Chaffey College transition data match project** (Ariel Sales)
   Ariel was unable to attend today. Dana will contact her regarding her progress on the project.

   Chaffey College dual enrollment program (Laura Alvarado)
   Laura explained that there are various programs at the college (including SB554, ATB – Ability to Benefit, and the BOG – Board of Governors Waiver) that enable a student to attend at virtually no cost. SB554 specifically includes adult education students who are dual enrolled in HSE or HSD programs. Residency and immigration status should not be a barrier. There is also currently a program that gives all students a stipend of $250 for books and supplies. Adult students should be encouraged to speak to a Chaffey College or adult school counselor if interested in enrolling in the college.

3. **Round table**: School updates; topics of interest/concern; questions

- Students are returning to in-person classes. Some schools are offering both online and in-person options. There is still a fairly large group of students who are unable or unwilling to return to the campuses. Getting students to enroll or re-enroll is a challenge either way.   Erica mentioned she attended Thoibi Rubliatus' session on "Shining a Light on the 1-11 Hour Students" and highly recommended that others watch the recording. Having a former teacher contact students to invite them back seems to work best.

- On another note, some schools are having difficulty finding teachers. Credentialing issues and a statewide teacher shortage are exacerbating the problem.

- There is concern that data is being lost in the import process from ASAP to TE. Scott Gutman understands both systems, and now that he is working at CASAS, we can enlist his help.

4. **CAEP Summit**: Debrief
   Dana reported that the summit offered many valuable sessions. Erica commented that she gathered from the sessions she attended that some consortia really have a handle on their data. This is an area of focus and

concern for WECC. The Data Group has been instrumental in making progress in this area, and we also have the Data Manual from the project that was conducted with WestEd in 2019-20.

5. **Data Analysis**
   WECC CAEP Enrollment Data (Q1) compared to previous years
   Enrollment is up for all adult schools compared to the first quarter of last year.

   CAEP DIR as of Q1. Do we see any issues?
   It is suggested that Data Group members review the DIR frequently and clean up student data on a regular basis. There are now many more categories on the DIR than there were before; not all the new categories are useful.

   Data Review with WECC Member Reps (Dana) WECC Data Review Objectives
   Dana distributed a chart of the most useful CAEP reports in TE, including a description of relevant content and recommendations on how often they should be reviewed. She has gone over these reports and other data with the WECC member reps individually. She will continue to work on this chart and requested input from the Data Group members.

6. **CAEP Outcomes** and student updates
   CAEP Outcomes Reference Sheet for WECC Adult Schools
   Completing Update Records in TE for Adult School Students
   Dana began looking into this because consortium schools vary widely in how they report CAEP outcomes, especially those that are self-reported or reported by teachers. In the "Other Literacy Gains" category, CVAS reported hundreds of outcomes, while the other schools reported only a handful. She consulted CASAS training materials and communicated with Jay Wright. The result are the documents listed above. Jay Wright has reviewed them and given his blessing, keeping in mind that the information has been *simplified and tailored to the programs in our consortium*. A main category of confusion is "Other LIteracy Gains" that are vastly underreported in our consortium. Data Group members all agreed that it would be useful to have a "How To" sheet for each individual program. The state is now allowing the "Skiills Progression" update to be used in various programs as long as it represents a significant learning milestone. Dana encouraged members to review the documents and suggest any changes or additions. She will distribute them when complete, and go over them with WECC member reps.

7. **CAEP News**
   Personnel changes: Neil Kelly to CDE; Gary Adams taking over at CCCCO
   Carolyn Zachry taking over more CAEP duties
   Neil Kelly has been assigned as the CDE rep to our region! This is excellent news, as Neil has been very complimentary to our region and the WEC consortium.

8. **Information Items:**
   a. ***Due Dates:*** https://caladulted.org/DueDates
      Coming up: Q2 student data, January 31
      E & E Surveys quarterly for WIOA & CAEP, ongoing

   b. ***CASAS update:*** *Mark CTE as "Special Program" when part of IET/IELCE (you already mark ESL)*

   c. ***New 3-Year Plan due June 20, 2022*** *Focus groups with WestEd (staff by program area)*
   Dana encouraged Data Group members to participate in a focus group if asked to do so. These are scheduled to begin after Thanksgiving break.

9. **Data Group C o P (Community of Practice)**
   ● 2021-22 Meeting calendar & locations

   The next meeting will be scheduled for late January or early February. Fontana Adult School has graciously offered to host the meeting. We may plan for Scott Gutman to join us virtually. As always, let Dana know if   you have any topics for the agenda. Please continue to contact one another for advice and support.

Resources:

CAEP Website: www.caladulted.org

CASAS Website: www.casas.org

WECC Website: www.westendcorridor.org

LaunchBoard: https://www.calpassplus.org/LaunchBoard/Home.aspx

Calendar of Events

Upcoming events: (To register for most state-organized events, go to: https://caadultedtraining.org/)

November 12, 9 a.m.	National TE Meeting (online)
November 18-20	CCAE Southern/South Coast Conference, Palm Springs
December 3, 9 a.m.	CA TE Network Meeting (online)
December 7, 1 p.m.	Statewide WIOA II Meeting (online)

Group Objectives

Agree on common definitions (standardize consortium data)

Analyze and interpret consortium reports

Provide assistance to one another and request additional training, if needed

Exchange ideas and tools for data collection

Advise the voting members on data issues

Assist in the development *and implementation* of the Three-Year Plan