Chaffey Joint Union – Chino Valley Unified – Fontana Unified – Upland Unified
Chaffey Community College

Notes

Data Group Meeting
October 17, 2022   1:00 – 3:00 p.m.   Fontana Adult School

1. **Welcome and Introductions**
   Chaffey College –Ariel Sales; Chino Valley Adult – Bev Hatch, Laura Miller; Fontana Adult – Kathryn Harris, David Camberos; Upland Adult – Rosa Alatorre; WECC – Dana Galloway

2. **Chaffey College transition data match project** (Ariel Sales)
   Ariel reported that she will ask the adult schools for their data today or tomorrow. Although the data is identifiable, all parties have agreed that it will be protected and only be used for statistical purposes. Please contact Ariel directly if you have any questions or difficulties providing this. Ariel reviewed the basic student data fields that she needs. She will have a new report ready by our next meeting.

   Chaffey College dual enrollment program (Laura Alvarado)
   In Laura's absence, Dana reported that the Dual Enrollment program has increased enrollment even during the pandemic. Online platforms seem to meet the needs of adult students. College application and onboarding processes have been streamlined and counseling resources increased. Indications are that enrollment this year will surpass that of past years.

   There was some discussion of the following terms used at the college:
   Credit – Counts for transfer or degree; cost attached
   Non-Credit – Does not count toward transfer or degree; free
   Not-for-Credit – Contract education with employers and others (e.g., InTech Center)

3. **Round table**: School updates; topics of interest/concern; questions
   How is the school year shaping up?
   Enrollment is improving over last year at CAS and CVAS. Targeted marketing and word of mouth seems to work best. FAS and UAS enrollment dropped more last year than at the other schools, so efforts are being made to bring in more students. The sewing workshops at FAS have proved very popular, and UAS is working on replacing the teachers who left and expanding its ESL program to more of the elementary schools.

4. **CASAS Update**
   - CA is still lagging behind other large/similar states in E & E reporting. More effort needs to be made to collect SSN, and phone/text follow-up should be intensified. See report in TE: *WIOA II Employment & Earnings Survey Summary*
   - Student primary and secondary goals are now required for reporting.

- Changes to the CAEP/WIOA Data Dictionary can be found on the CASAS website.
  https://www.casas.org/docs/default-source/caacct/wioa-data-dictionary-2022-23-summary-of-changes.pdf?sfvrsn=2d7a325a_16?Status=Master
- CAEP Beginning of Year (BOY) letter can be found on the CAEP website.
  https://caladulted.org/Administrators/23

5. **Data Analysis**
   WECC CAEP Enrollment
   WECC CAEP 2021-22 DIR Targets
   - NRS and CAEP State averages:
     https://www.casas.org/training-and-support/casas-peer-communities/california-adult-education-accountability-and-assessment/training-and-networking
   CAEP Summary Report   Should be run and examined monthly.

   Discussion of the reports listed above. Enrollment last year at the adult schools (aggregate) is about 66% of what it was in 2018-19.
   DIR Targets for 2021-22 report indicates that most schools are within the state expectations for data gathering and accuracy; all schools struggled with getting post-tests and fell short of the state averages.
   Dana recommended that all schools check the CAEP Summary in TE periodically and explained how the report is organized.

6. **CAEP Outcomes** and student updates
   Updated WIOA/CAEP Outcomes Reference Sheets (Completing Update Records in TE for Adult School Students)
   "Skills Progression/Passage of an Exam" in ESL and ABE/ASE. What does this mean?
   Dana shared the updated copy of the "All Programs" instructions and will email copies for individual programs to the group. Per Jay Wright and the CASAS Data Dictionary, it is no longer necessary to indicate student status or progress (fields 6 and 7) as these are picked up in the system through POPS. Also, any program may indicate   "Skills Progression/Passage of an Exam" as long as it represents a significant learning achievement but do not   use EL Civics COAAPS for this; they are already counted as an outcome elsewhere.

   Analysis: WECC Outcomes over Time
   The following improved in 21-22 over the pandemic years: Percent of students with pre-/post-tests; percent of students with an EFL gain. Interestingly, about 30% more diplomas and equivalency certificates were awarded in 2020-21 than last year. (See the CAEP Summary Report for this information for your school.)

7. **Three-Year Plan**
   Hard copies of the Plan are available. Electronic copies of both the Annual and 3-Year Plans are available on the WECC website.

8. **Information Items:**
   a. ***Due Dates:*** https://caladulted.org/DueDates
      October 31: Q1 Student Data and E & E Survey

9. **Data Group C o P (Community of Practice)**
   - Meeting schedule for 2022-23: October, December, February, April

   The next meeting has been scheduled for December 5 at Chaffey Adult School.

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Resources:

CAEP Website: www.caladulted.org
CASAS Website: www.casas.org
WIOA II Data Portal: https://www2.casas.org/dataPortal/
WECC Website: www.westendcorridor.org
LaunchBoard: https://www.calpassplus.org/LaunchBoard/Home.aspx
Centers of Excellence for Labor Market Research:
https://experience.arcgis.com/experience/c36da81abafc4492b5df2caa07bd76dc/

Calendar of Events

Upcoming events: (To register for most state-organized events, go to: https://caadultedtraining.org/)

Oct. 25-28	Varies	CAEP Summit (Virtual) https://summit.caladulted.org/Registration/
Nov. 1	1:00-2:00 p.m.	Statewide WIOA II Networking (Virtual)
Nov. 4	9:00 a.m.	Statewide TE Networking (Virtual)
Nov. 18-19		CCAE South Coast & Southern Section Conference, Palm Springs (Registration link below)

https://docs.google.com/forms/d/e/1FAIpQLSfqJRFgSnnB6px_KtsHkB0RWpOVOZ7q_B_gUQNlFk_374rVJA/viewform

Group Objectives

Agree on common definitions (standardize consortium data)

Analyze and interpret consortium reports

Provide assistance to one another and request additional training, if needed

Exchange ideas and tools for data collection

Advise the voting members on data issues

Assist in the development *and implementation* of the Three-Year Plan