



CHAFFEY REGIONAL ADULT EDUCATION CONSORTIUM

*Chaffey Joint Union – Chino Valley Unified – Fontana Unified – Upland Unified
Chaffey Community College*

Executive Committee Meeting Agenda

February 22, 2023 12:30 – 2:30 p.m. Chaffey Adult School, Main Campus

Please contact Dana Galloway, Program Coordinator (dana.galloway@cjuhsd.net; 909-391-5365) for information on providing public comment at this meeting.

* = Vote to be taken or action item
___ = Materials/documents provided

- I. Welcome/Introductions

- II. Approval of Agenda*

- III. Approval of Meeting Minutes from January 18, 2023*.

Member reps present:
Cindy Gleason, Todd Haag, Matt Morin, Andrew Stager, Carl Hampton

- IV. Public Comment

- V. Consent Items

- VI. Fiscal*
 - 1. CFAD for 2023-24
Should current allocation percentages remain the same, or do we wish to make a change?
(See **WECC Allocations for 2022-23**)
Actual amounts on the CFAD can be approved at the April meeting. There is no meeting scheduled for March unless we wish to hold one.

 - 2. Requests for one-time monies.

3. Q2 spending % of total 22-23 budget (Information item):

College:	18.2%	36.5
CAS:	11.4	25.1
CVAS:	4.4	12.6
FAS:	9.7	23.7
UAS:	3.7	15.3

VII. Marketing

Revision of the WECC postcard. Approximate cost: \$0.12 per postcard based on last printing.

VIII. Ad-Hoc Group meetings & other events

The Student Acceleration & Transition team meeting was held January 26 at Chaffey College. The Library Literacy Coordinators also joined this meeting. (Debrief)

CAEP Accountability event at SBVC on February 15.

It is increasingly evident that documentation of CAEP outcomes is important and may become essential to receiving funding under the new proposed model. (See **WIOA/CAEP Outcome Reference Sheets.**)

CAEAA Annual Conference. New funding model. (Debrief)

IX. WECC Program Coordinator for 2023-24

Terms of Dana's new contract

Discussion of other possibilities

X. Other

School Fact Sheets are being updated with 2021-22 data

WECC website modifications:

Spectrum video

New tabs under "Resources:" Data Group, Transition Team, Professional Development

COABE email re: **Adult Education Needs Updated Reporting Requirements**

XI. Site Reports

- Upland Adult School

- Fontana Adult School
- Chino Valley Adult School
- Chaffey Adult School
- Chaffey College

Information Items/Calendar of Events:

Upcoming events: (To register for most state events, go to: <https://caadultedtraining.org/>)

February 24 (time?)	CCAIE Advocacy Webinar
March 2 - 3	ACCE Spring Conference (virtual)
March 7, 1:00 p.m.	Statewide WIOA II Networking (virtual)
March 9, 10:00 – 11:30 a.m.	S. Bdo. Cty. MOU Partners (virtual)
March 15, 9:00 a.m.	ACSA/WIOA Regional Meeting, RCOE (Zoom at 10 a.m.)
March 17, 10:00 a.m. - 3:00 p.m.	WestEd's Adult Education: Gateway to College and Living Wage Employment, Inland Empire (virtual)
April 13 - 15	CCAIE State Conference: Oakland, CA
June (12)13 - 15	CASAS Summer Institute: Hyatt Regency OC (Garden Grove)

WECC Meeting Calendar for 2022-23: April 5, May 4

Upcoming Deliverables:

February 2023

- **Feb 28:** Preliminary allocations for 2022-23 and 2023-24 released by this date.

March 2023

- **Mar 1:** 20/21 and 21/22 and 22/23 Member expense report is due in NOVA. (Q2)*
- **Mar 31:** 20/21 and 21/22 and 22/23 Member Expense Report certified by Consortia in NOVA (Q2) *
- **Mar 31:** End of Q3

April 2023

- **Apr 30:** Student Data due in TOPSPRO (Q3)
- **Apr 30:** Employment and Earnings Follow-up Survey

May 2023

- **May 2:** CFAD for 2023-24 due in NOVA *

June 2023

- **Jun 1:** 21/22 and 22/23 Member Expense Report due in NOVA (Q3)
- **Jun 30:** 21/22 and 22/23 Member Expense Report certified by Consortia in NOVA (Q3) *

- **Jun 30:** End of Q4

Next regular meeting:

April 5, 2023