



NOTES

Student Acceleration & Transition Team

November 2, 2023

12:30 p.m. Lunch Meeting

Chaffey Adult School

Meeting Objectives

- Reconnect, update, network
- Share best practices & challenges
- Understand the big picture
- Understand CAEP requirements & priorities
- Understand WECC goals



Attendees: CCC – Maria Rodriguez, Nicole Pinon, Maritza Alanis; CAS – George Matamala, Jean-Charles Placide, Justin Yang, Jim McDonald; CVAS – Steve Thompson; FAS – Monina Williams; UAS – Antonio Moreno; Ontario Library – Jana Waitman, Tishana Gibbs; Upland Library – Joy Alvarez, Allen Callaci; WECC – Dana Galloway

I. Welcome & Introductions

- Numbers Game

*What was CAEP enrollment at the adult schools in 2016-17? **7,810***

*What was CAEP enrollment at the adult schools in 2022-23? **5,645***

*How many students earned a high school diploma at the adult schools in 2022-23? **122***

*How many students earned a GED at the adult schools in 2022-23? **70***

*What is the approximate amount of CAEP funds allotted to the West End Corridor consortium this year? **8,831,917***

*What is the approximate amount of WIOA II funds awarded to the adult schools this year? **2,451,525***

*What is the world record for the heaviest pumpkin? **2,749 lbs.***

II. Chaffey College Report

- Transition data match project
- Dual Enrollment program; SB554; ATB (Ability to Benefit)
- Pathways & Ed Plans
- College resources (and Adult Education webpage)
<https://www.chaffey.edu/adult-education/index.php>

The college IR staff member working on the adult student data match project was unavailable. Dana will continue to try to determine the status of the project.

The number of Dual Enrollment students for the fall is about 100 (including AE Partnership.) Maria Rodriguez explained that all students will self-register for Dual Enrollment from now on. Spring registration begins on November 6. Books will continue to be free for students.

ATB (Ability to Benefit) is a federal aid program that includes students who do not have an HSD or GED, although the college will strive to connect these students with the adult schools as well. Maria noted that many students do not realize that classes taken at the college will probably count toward meeting HSD requirements at the adult schools, thus saving them time and money.

Counselors Nicole Pinon and Maritza Alanis have regular hours at CAS, CVAS and FAS. This will be expanded to UAS as warranted.

*Maria distributed flyers describing Chaffey College resources for adults: **Welcome Webinar** (January); **Free College; Adult Education Resources; Certificate Pathways**. Regarding pathways, the college is now more focused on short-term programs that lead to a specific certificate, rapid employment, and advancement potential. She will email the documents to everyone on the team distribution list.*

III. Adult School Report

What's new at your school? What do you do a good job of with student success/transition? What are your biggest challenges in this area?

- Chaffey (CAS)

Enrollment is increasing; CAS is striving to connect more with the community and employers; they now collaborate with the Ontario library and the local AJCC (America's Job Center). CAS plans to coordinate better with Chaffey College to create CTE pathways. IET (Integrated Education & Training) programs in Instructional Aide and Microsoft Office for ESL students are proving very successful. A challenge lies in getting students to set realistic goals and plan how to achieve them, and in believing that they can be successful despite a negative experience with public education in the past.

- Chino Valley (CVAS)

CVAS has the resources (career technician) to work closely with students to determine career interests and assist them with the next step toward their goal. They do a good job of marketing their programs (such as ESL) in the community. CVAS is receiving students who need to earn a secondary credential in order to retain or advance in their jobs, but many of them do not realize that completing a diploma or preparing for the GED takes time. The challenge lies in convincing these students that they need to set goals and adopt a realistic timeline.

- Fontana (FAS)

FAS is doing a good job responding to the needs of the community and the region. They are preparing to offer a Culinary Entrepreneurship program and are looking into some construction/maintenance CTE courses. In support of their Pharmacy Tech and Medical Assisting programs, they have applied for a (CCCCO) ELL Healthcare Pathways grant through the consortium. It is expected that they will receive the grant, and funding is to start in November. FAS now has an academic counselor working in the evenings. They offer GED practice test vouchers to all eligible students. A challenge in their community is that students must often “stop-out” due to economic, health, or childcare issues. The school makes efforts to contact these students and encourage them to return when they are able.

- Upland (UAS)

UAS is small enough that they can offer individual attention to all students. They have recently started a welding class for adults at UHS. A challenge lies in getting students to plan ahead and have the patience to persist.

*Dana distributed the report **CAEP Barriers to Employment** from TOPSpro Enterprise. The top barriers in the consortium are ELL and Low Income, but there are other significant barriers that may vary from school to school. It is a good idea to look at this report periodically to see if any barriers have shifted or new ones have surfaced.*

IV. Library Report

- Ontario

The Ontario Library continues to offer a literacy program that currently involves about a dozen tutor/learner pairs. They have published an anthology that includes work by both tutors and students. Jana Waitman distributed this, along with a flyer for those interested in participating in the program. The library offers both a workforce (AJCC) office and a veterans’ resource center. They are now piloting an HSD program through the Career Online HS, sponsored by the state library. They are also offering ESL 608 (Conversation & Pronunciation) through Chaffey College.

- Upland

The Upland library is connecting potential students with Chaffey College counselors to get help with their applications. The library participates in the American Reads program (federal) to pair tutors with learners. They offer an ESL book club and an English conversation session.

- Other

The Rancho Cucamonga library does not currently offer a literacy program, nor do Chino or Montclair. Fontana is a County branch library and functions under a different system. FAS has worked with the Fontana Library in the past.

V. CAEP (CA Adult Education Program)

- State Priorities <https://caladulthood.org/DownloadFile/1140>

Dana pointed out that Learner Transitions are among the seven CAEP state priorities.

- Data & Outcomes; **CAEP Summary report**

For adult schools, the CAEP Summary Report may be useful to review, especially once all year-end CAEP and WIOA data have been submitted (July 15.) You can get it from an administrator or data technician if you don't have access to TOPSpro Enterprise (TE.) Keep in mind that importing timelines (from ASAP) will affect the data that appears on the report, so it is recommended to wait at least a month after the end of each quarter for the most up-to-date report. Refer to the following PPT for more information on how to interpret the data.

- **CAEP Outcomes PPT:**
www.casas.org/docs/default-source/caacct/caep-reports-si-23.pdf?sfvrsn=38d8365a_2
- LaunchBoard <https://www.calpassplus.org/LaunchBoard/Home.aspx>

LaunchBoard is the system used by the community colleges and others (such as legislators) to make decisions regarding the effectiveness of adult education in California. It is a good idea to consult the system periodically, although the data is usually at least a year behind. Use the filters, then "View," to drill down from State > Region > Consortium > Member agency. Use the "Detailed Information" button to see breakdowns within the larger categories. Adult school data is directly from TE; community college data is from MIS.

VI. WECC (West End Corridor Consortium)

- Three-Year and Annual Plans <https://www.westendcorridor.org/goals-plans/>

Dana suggested reading the Executive Summary from the Annual Plan (hard copy provided) for an overview of accomplishments in the past year and future projects. She demonstrated where all WECC plans and other consortium documents can be found on the website.

- Funding

Funding this year is almost 9 million; the largest portion goes to Chaffey Adult School, then CVAS and FAS (same,) UAS, and Chaffey College, in descending order. There are no programs at the college that are directly funded by CAEP. The funds are used to pay directors, managers and counselors that support collaboration with the adult schools, such as dual enrollment, co-located classes, and counseling hours. Extra one-time funds may be allocated to a member during the year if need is demonstrated and per executive committee vote.

- **WECC Adult School Programs table**

Dana provided an updated version of classes offered by each adult school.

- Data: **WECC CAEP Enrollment Trends; WECC Outcomes over Time**

Enrollment is recovering from the pandemic years but we're not there yet. Regarding outcomes, economic factors are sure to influence outcomes such as the number of HSD and HSE completers. Some schools are noticing that more employers are requiring students to earn a secondary credential; others are noticing that students are choosing to work rather than go to school.

- WECC website resources <https://www.westendcorridor.org/wecc-groups-events/>

Dana demonstrated where to find agendas and notes from this group and others, and other resources that may be useful. School fact sheets are found on the Members page next to each school.

VII. Round Table Q & A

Information Items:

- InTech Open House, November 6 (See flyer.)
- CAEP Data training, November 16, San Bernardino Valley College <https://caadultedtraining.org/>
- CALPRO Community of Practice (C-o-P) spring semester: Supporting Student Transitions to Postsecondary and the Workforce (See flyer.)

This training is highly recommended, and it is hoped that there will be a robust turnout from our consortium member schools. Anyone who works for a consortium member institution has access.

<https://caadultedtraining.org/CALPRO/35174?Type=17>

- English Language Learner (ELL) Healthcare Pathways grant through CAEP/CCCCO at Fontana Adult School to begin 2023-24

Useful Websites:

CAEP Website: www.caladulted.org

CASAS Website: www.casas.org

WIOA II Data Portal: <https://www2.casas.org/dataPortal/>

WECC Website: www.westendcorridor.org

LaunchBoard: <https://www.calpassplus.org/LaunchBoard/Home.aspx>

COE Centers of Excellence for Labor Market Research:

<https://experience.arcgis.com/experience/c36da81abafc4492b5df2caa07bd76dc/>

CA Adult Education Training Website: <https://caadultedtraining.org/>