



### **Executive Committee Meeting Minutes**

May 7, 2025

12:30 p.m. – 2:30 p.m.

Chaffey Adult School

Please contact George Matamala ([george.matamala@cjuhsd](mailto:george.matamala@cjuhsd); 909-391-5365) for information on providing public comment at this meeting.

\* = vote to be taken or action item

#### **1) Welcome/Introductions**

*The meeting was called to order at 12:41 PM*

*Members present: Sean Delgado, Heather Post, George Matamala, Maria Rodriguez*

#### **2) Approval of Agenda\***

*Motion: Sean; 2<sup>nd</sup>: Heather; All in favor? Yes*

#### **3) Approval of Meeting Minutes\***

a) Date: April 2, 2025

b) Member representatives present: Sean Delgado, Cindy Gleason, Heather Post, George Matamala, Maria Rodriguez

*Motion: Heather; 2<sup>nd</sup>: Maria; All in favor? Yes*

#### **4) Public Comment None**

#### **5) Consent Items None**

#### **6) Fiscal\***

##### **a) Requests for one-time funds\***

*None*

##### **b) Review Proposed Cuts to WIOA II Funding**

We will review the FY 2026 Discretionary Budget Request and discuss possible plans of action

- *Will prepare for possible cuts in WIOA I, but will not eliminate current programs*
- *Might delay some larger initiatives until there is more information*

##### **c) CFAD for 2025-26 Review**

We will review the CFAD amounts in NOVA considering possible WIOA II changes.

- *The current CFAD amounts are good for now.*
- *Agencies most affected by the possible loss of WIOA II funds should be first in line to receive one-time funds out of consortium-wide budget and/or carryover*

##### **d) Carryover compliance**

We will review our upcoming expenses to make sure we are under the 20% carryover threshold as a consortium by the end of Q4.

- *Agencies will continue working on spending down the carryover although the spending window for 24-25 is closed except for conferences, etc.*
- *The timing of this carryover spend down is unfortunate given the WIOA II uncertainty.*

**7) WECC Data Manager Position**

- a) Do we pause this pending more information on WIOA II funding for the 25-26 SY?
  - *Difference of opinion: 1) Don't hire a data person—funds are limited. 2) Hire a data person—we need to do a better job tracking our programs' impact to better advocate if funding is threatened.*

**8) Three-Year Plan DRAFT Review\***

- a) We will review Three-Year Plan DRAFT
  - *Plan DRAFT was reviewed, and no major changes were suggested.*
- b) Upon approval of the main **Objectives** and **Activities**, the 3-Year Plan Committee will work on presenting a Final Version for approval at a June WECC Meeting *on or before June 13, 2025*.
  - *Main objectives and activities were approved, and final version will be out for a vote early June.*

*Motion: George; 2<sup>nd</sup>: Sean; All in favor? Yes*

**9) WECC Meeting Dates for the 25-26 SY\***

- a) Here are the proposed dates for the 25-26 SY WECC Meetings (Wednesdays, 12:30 PM - 2:30 PM at CAS unless otherwise noted):
  - 2025:** *\*\**(Monday) June 3, July 23(?), September 3, October 8, & December 3
  - 2026:** January 14, February 18, April 8, & May 6
  - \*\*Special Monday meeting for final Three-Year Plan Approval*
  - *Dates were approved with one change: July 27 was moved to July 30, 2025*

*Motion: Heather; 2<sup>nd</sup>: Sean; All in favor? Yes*

**10) Information Items**

- a) None

**11) Site Reports**

- a) Chaffey College: *Open Houses have been successful and new counseling support will roll out next school year*
- b) Chaffey Adult School: *None*
- c) Chino Valley Adult School: *Construction and classroom remodels continue*
- d) Fontana Adult School: *None*
- e) Upland Adult School: *HSD partnerships continue*

**12) Other:** *None*

**13) Closure:** *Meeting was adjourned at 2:07 p.m.; Minutes submitted by George Matamala*

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**Materials provided:** Three-Year Plan DRAFT, CFAD in NOVA (online), FY 2026 Discretionary Budget Request Memo