

Executive Committee Meeting Agenda

December 4, 2025 11:30 – 1:30 p.m. Chaffey Adult School

Please contact George Matamala (george.matamala@cjuhsd; 909-391-5365) for information on providing public comment at this meeting.

* = vote to be taken or action item

1) Welcome/Introductions

2) Approval of Agenda*

3) Approval of Meeting Minutes*

- a) Date: October 15, 2025
- b) Member representatives present: Maria Rodriguez (and Janeth Rodriguez), Sean Delgado, David Camberos (for Cindy Gleason), Heather Post, George Matamala

4) Public Comment

5) Consent Items

6) WECC Business

- a) Welcome, Janeth!
- b) Carryover Plan
 - i) Spending Update (Q1)
 - ii) Next Steps
 - iii) Technical Assistance
- c) Data Groups and Student Acceleration & Transition Team meetings (part 2)
 - i) George can partner with you or one of your team members to put together the meeting(s)
 - ii) Who is interested?
 - iii) Let's lock in date(s) to prepare.

7) Fiscal*

- a) Chaffey Adult School requests \$100,000 in one-time funds out of Consortium-Wide Account to address a potential shortfall in CalWORKS funding.

- i) If granted, Chaffey Adult School *will not* ask for any funds from potential Consortium-Wide carryover for the 25-26 school year.
- b) WIOA II GAN Update (see WIOA GAN letter)
 - i) Implications
 - ii) New Deadlines

8) Information Items

- a) None

9) Professional Development for 25-26

- a) [CAEAA Conference, Feb. 11-13](#), (San Diego, CA)
- b) [ACSA Leg. Day/CCAEE Leg. Day](#), Apr. 20-21, (Sacramento, CA)
- c) [COABE](#), Apr. 12-15, (Indianapolis, IN)
- d) [CCAEE State Conference](#), Apr. 30-May 2, (San Diego, CA)
- e) [CASAS SI](#), June 15-18, (Garden Grove, CA)

10) Site Reports

- a) Chaffey College
- b) Chaffey Adult School
- c) Chino Valley Adult School
- d) Fontana Adult School
- e) Upland Adult School

11) Other

Calendar of Events (To register for most state events, go to: <https://caadultedtraining.org>)

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|----------------|---|
| December 10 | Regional ACSA/WIOA Meeting @ CAS, 12-3 PM |
| February 11-13 | CAEAA Conference |

WECC Meeting Calendar for 2025-26

2026: *January 14, February 25, April 8, & May 6*

Upcoming Deliverables

December 2025

- **December 1:** Program Area Report; July 1, 2024 to June 30, 2025 Instructional Hours and Expenses by Program Area are due (actuals) in NOVA and need to be certified.
- **December 1:** 23/24, 24/25, & 25/26 Member Expense Report due in NOVA (Q1)
- **December 31:** 23/24, 24/25, & 25/26 Member Expense Reports certified in NOVA.
- **December 31:** End of Q2

Materials provided:

Minutes from 10/15/25 Mtg.
WIOA GAN Letter

Next Meeting: January 14 from 12:30-2:30 PM at Chaffey Adult School