



Executive Committee Meeting Agenda

February 25, 2026

12:30 – 2:30 p.m.

San Bernardino Valley College

Please contact George Matamala (george.matamala@cjuhsd; 909-391-5365) for information on providing public comment at this meeting.

* = vote to be taken or action item

1) Welcome/Introductions

2) Approval of Agenda*

3) Approval of Meeting Minutes*

a) Date: January 14, 2026

b) Member representatives present: Sean Delgado, Cindy Gleason, Heather Post, George Matamala, **Osmara Torreblanca** (for Janeth Roriguez)

4) Public Comment

5) Consent Items

6) Fiscal*

a) **Requests for one-time funds***

b) **CFAD for 2026-2027***

This is due for submission on April 15 and certification on May 2.

Our preliminary allocation is \$9,351,813 (same as 25-26).

The *proposed* COLA is \$220,080 (roughly 2.5%)

c) **Carryover compliance**

I'm sharing the completed CAEP expense reports for Q2.

Please continue to push for any pending projects or staffing to make sure we spend down 80% or more of the funds.

7) Information Items

a) **ELL Healthcare Pathways Grant**

Due March 18. One last call to see who is interested.

8) Professional Development for 25-26

- a) [ACSA Leg. Day/CCAE Leg. Day](#), Apr. 20-21, (Sacramento, CA)
- b) [COABE](#), Apr. 12-15, (Indianapolis, IN)
- c) [CCAE State Conference](#), Apr. 30-May 2, (San Diego, CA)
- d) [CASAS SI](#), June 15-18, (Garden Grove, CA)

9) Site Reports

- a) Chaffey College
- b) Chaffey Adult School
- c) Chino Valley Adult School
- d) Fontana Adult School
- e) Upland Adult School

10) Other: *None*

WECC Meeting Calendar for 2025-2026: *April 8, & May 6*

Upcoming Deliverables

February 2026

- **Feb 27:** Q2 Expenditure Report (WIOA)

March 2026

- **Mar 1:** Member Expense Report is due in NOVA (Q2) **DONE**
- **Mar 31:** Member Expense Report certified by Consortia in NOVA (Q2) **DONE**
- **Mar 31:** End of Q3

April 2026

- **Apr 30:** CIP (WIOA)

May 2026

- **May 2:** CFAD Certification for 2026-27 due in NOVA *

June 2026

- **Jun 1:** Member Expense Report due in NOVA (Q3)
- **Jun 30:** Member Expense Report certified by Consortia in NOVA (Q3)
- **Jun 30:** End of Q4

Materials provided: Completed expense reports for carryover compliance tracking

| |
|---|
| Next Meeting: April 8 from 12:30-2:30 PM at Chaffey Adult School |
|---|