

Executive Committee Meeting Agenda

September 16, 2025 12:30 – 2:30 p.m. Chaffey Adult School

Please contact George Matamala (george.matamala@cjuhsd; 909-391-5365 for information on providing public comment at this meeting.

* = vote to be taken or action item

1) Welcome/Introductions

2) Approval of Agenda*

3) Approval of Meeting Minutes*

- a) Date: July 30, 2025
- b) Member representatives present: Sean Delgado, Heather Post, George Matamala, Maria Rodriguez

4) Public Comment

5) Consent Items

- a) None

6) WECC Business

- a) 25-26 Annual Plan and Budget
 - i) Budgets and Workplans will be based on Annual Plan. Please look in NOVA or refer to paper copy.
 - ii) 25-26 CAEP Budget and Workplan due Tuesday, 9/30/25

7) Fiscal*

- a) Q4 Fiscal reports (24-25) have been certified, and the 24-25 carryover has been determined—no changes can be made.

b) Carryover Report

	24-25	23-24	22-23
Target %:	80	80	60
College:	58	62	67
CAS:	88	68	59
CVAS:	54	76	66
FAS:	89	89	70
UAS:	54	79	46
WECC:	68	59	N/A

The Consortium did a better job of spending down the carryover. However, we did not meet the <20% goal and will need to submit a Written Expenditure Plan once again.

c) One-time monies*

d) Capital outlay projects (6000s)

- i) We will need to inform CDE of any upcoming capital outlay projects.

Chaffey College:

CAS:

CVAS:

FAS:

UAS:

e) WIOA II Update

- i) Some of our WIOA funding has been released

- ii) The Section 243 Funding is still pending.

(1) When it's released, we will be receiving the funding in two separate payments

- iii) Funding beyond 25-26 is TBD

8) Information Items

- a) None

9) Professional Development

- a) CAEP Summit, September 24-26, 2025, at the Anaheim Marriott, Anaheim, CA

10) Site Reports

- a) Chaffey College
- b) Chaffey Adult School
- c) Chino Valley Adult School
- d) Fontana Adult School
- e) Upland Adult School

11) Other

12) Calendar of Events (To register for most state events, go to: <https://caadultedtraining.org>)

September 23	CAEP Consortium Directors' Event 2025
September 24-26	CAEP Summit 2025
November 20-22	CCAE Fall Conference

WECC Meeting Calendar for 2025-26

2025: October 15, & December 3

2026: January 14, February 25, April 8, & May 6

Upcoming Deliverables

September 2025

- **Sep 30:** 23/24 and 24/25 Member Expense Report certified by Consortia in NOVA (Q4)
DONE
- **Sep 30:** CAEP 25-26 Budget & Workplan submission
- **Oct 31:** CAEP 25-26 Budget & Workplan certification

Materials provided:

WECC 25-26 Annual Plan

Next Meeting: October 15 from 12:30-2:30 PM at Chaffey Adult School