



### **Executive Committee Meeting Minutes**

December 4, 2025      11:30 – 1:30 p.m.      Chaffey Adult School

*Please contact George Matamala ([george.matamala@cjuhsd](mailto:george.matamala@cjuhsd); 909-391-5365) for information on providing public comment at this meeting.*

\* = vote to be taken or action item

#### **1) Welcome/Introductions**

#### **2) Approval of Agenda\* *Motion: Heather, 2<sup>nd</sup>: Sean, All in favor?: Yes***

#### **3) Approval of Meeting Minutes\***

a) Date: October 15, 2025

b) Member representatives present: Maria Rodriguez (and Janeth Rodriguez), Sean Delgado, David Camberos (for Cindy Gleason), Heather Post, George Matamala

*Motion w/correction to 10) Site Reports, d.iv to read "Discussing a renovation of their MPR.": George, 2<sup>nd</sup>: Heather, All in favor?: Yes*

#### **4) Public Comment *None***

#### **5) Consent Items *None***

#### **6) WECC Business**

a) Welcome, Janeth!

*Happy to have Janeth as a WECC team member. Janeth is filling in for Maria in addition to her position. Maria's vacancy will be filled ASAP.*

b) Carryover Plan

i) Spending Update (Q1)

*Chaffey College (10.3%), Chino Valley (6.71%), Upland (9.53%), CAS and FAS (not submitted)*

ii) Next Steps

*Continue to spend down, monitor projects and new hires. Kudos to FAS's embedded PD structure for the last two weeks of school.*

iii) Technical Assistance

c) Data Groups and Student Acceleration & Transition Team meetings (part 2)

- i) George can partner with you or one of your team members to put together the meeting(s)
- ii) Who is interested?
- iii) Let's lock in date(s) to prepare.  
*12/10 Admin Portal training with Oscar from CASAS. Janeth mentioned taking over the SAT work.*

#### 7) Fiscal\*

- a) \*Chaffey Adult School requests \$100,000 in one-time funds out of Consortium-Wide Account to address a potential shortfall in CalWORKS funding.
  - i) ~~If granted, Chaffey Adult School will not ask for any funds from potential Consortium-Wide carryover for the 25-26 school year.~~  
*Motion: Cindy, 2<sup>nd</sup>: Heather, All in favor?: Yes*
- b) WIOA II GAN Update (see WIOA GAN letter)
  - i) Implications
  - ii) New Deadlines  
*WIOA II amounts were reviewed as well as the updated deadlines for deliverables (attestation letters, signed GANs, etc.) Discussion of how WIOA funding could change to put a greater emphasis on workforce*

#### 8) Information Items

- a) None

#### 9) Professional Development for 25-26

- a) [CAEAA Conference, Feb. 11-13](#), (San Diego, CA)
- b) [ACSA Leg. Day/CCAIE Leg. Day](#), Apr. 20-21, (Sacramento, CA)
- c) [COABE](#), Apr. 12-15, (Indianapolis, IN)
- d) [CCAIE State Conference](#), Apr. 30-May 2, (San Diego, CA)
- e) [CASAS SI](#), June 15-18, (Garden Grove, CA)

#### 10) Site Reports

- a) Chaffey College: *Staffing transitions*
- b) Chaffey Adult School: *Holiday cards, upcoming WASC Mid-Cycle Visit*
- c) Chino Valley Adult School: *Successful student of the month launch, exploring mascot options, marquee started, room refurbishments started, Piloting curriculum,*
- d) Fontana Adult School: *Interested in CaliforniaColleges.edu, EMT program launch,*
- e) Upland Adult School: *Welding going well, Elementary campus upgrades to accommodate adult ed moving along, HSD grew from 25 to 48, GED grew from 10 to 20,*

#### 11) Other None